

APPLICATION GUIDELINES

National Interest Projects in ICT

The objective of this document is to provide guidelines to applicants for development of their proposals for funding of National Interest Projects focusing on the ICT (Information and Communication Technology) sector in the UAE.

In addition to the requirements within this document, the applicant may also provide any additional information that would further support the application.

The application will be screened for eligibility (applicant status, nationality requirements, etc.) and then evaluated across the different components – applicant details, technical proposal and commercial proposal. Evaluation criteria will include applicant qualifications, technical feasibility, alignment of commercial proposal with technical proposal, among others.

The ICT Fund reserves the right to request for any clarification on the submitted information or seek any additional information. The ICT Fund also reserves the right to summarily reject an application for funding without assigning any reason whatsoever.

1. EXECUTIVE SUMMARY

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2. APPLICANT DETAILS

PLEASE COMPLETE USING CAPITALS

Applicant No: _____ (for office use)

2.1 Lead Applicant Name			
2.2 Address			
Postcode		Country	
Tel. No.		Fax No.	
Email		Website	
<p>2.3 For Companies, please provide:</p> <ul style="list-style-type: none"> • Company Registration No. and Date • Registration documents and copies of Articles of Association/Memorandum of Association • Details of owners/promoters/shareholders and respective funding/shareholding • Details of Board of Directors and Senior Management and Financial Statements for the past 5 years (if available) 			



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**2.4 For Consortiums/Partnerships:
Please provide details of Memorandum of Understanding (MoU)/Partnership Agreement between members**

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2.5 Proof of UAE representation (extent and form of participation of UAE nationals/companies)

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2.6 Qualifications of the applicant vis-à-vis project requirements

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3. TECHNICAL PROPOSAL

A – DESCRIPTION OF THE SPECIAL PROJECT

3.1 Proposal objectives

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3.2 Literature/Existing research survey

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3.3 Research & implementation methodology

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3.4 Proposed results

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3.5 Proposed plan

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3.6 Description of resources required

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3.7 Team members for execution of the project

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B – DETAILS OF RELEVANT ASSETS/RESOURCES

3.8 Committed third party support (if applicable)

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3.9 Premises, equipment, experts, partnerships, agreements, etc.

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C – OUTPUT FEASIBILITY

3.10 Management's views on the project's potential of success, along with justifications

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3.11 Management's views on project timeframes, along with justifications

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3.12 Management's assessment of impact on existing technology / project output environment

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D – COMMERCIALISATION FEASIBILITY (IF APPLICABLE)

3.13 Commercial implications of the proposed outputs of the project (if project is seeking commercial benefits)

E – KEY PERFORMANCE INDICATORS (KPIs)

3.14 Proposed KPIs to measure the success of the project



4. COMMERCIAL PROPOSAL

A – FIVE-YEAR PROJECTIONS

4.1 Revenue model (if applicable)
4.2 Financial model
4.3 Infrastructure and other resource cost estimates



4.4 Human Resources cost estimates

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4.5 Technology cost estimates

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4.6 Project registration / IP protection costs

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4.7 Other costs

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4.8 Detailed expenditure plan

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B – DETAILS OF OTHER FUNDING PARTNERS

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C – DETAILED FUNDING PLAN (INCLUDING FUTURE YEARS)

D – CONTRIBUTION TO THE ICT FUND, IF ANY, IN THE FUTURE



CHECKLIST

Please ensure you have attached the following documentation:

- In case of companies, details of owners / promoters / shareholders along with registration documents and copies of Articles of Association / Memorandum of Association
- In case of companies, details of Board of Directors and Senior Management and Financial Statements for the past 5 years (if available)
- In case of consortiums / Partnerships, details of Memorandum of Understanding (MoU) / Partnership Agreement between members
- Proof of UAE representation (extent and form of participation of UAE nationals / companies)
- Qualifications of the applicant vis-à-vis project requirements
- Description of the project: Proposal Objectives; Literature / Existing research survey; Proposal Methodology; Proposed results; Proposed plan; Description of resources required; Team members for execution of the project
- Details of relevant assets / resources: Committed third party support (if applicable); Premises, equipment, experts, partnerships, agreements, etc.
- Five-year projections: Revenue model (if applicable); Infrastructure and other resource cost estimates; Human Resources cost estimates; Technology cost estimates; Project registration / IP protection costs; Other costs; Detailed expenditure plan
- Detailed funding plan (including future years)

5. UNDERTAKING

I, _____, hereby declare that:

- I am duly authorized to sign this application
- The information and documents provided for this application is complete, true and accurate and no material details with potential adverse effects for this application has been withheld and that it is an offence to provide false or misleading information
- Once I am granted with the funding, I understand and agree that any output of the project will be primarily utilized for the development of the UAE ICT sector

Signature: _____

Name: _____

Date: _____

OFFICE USE ONLY

